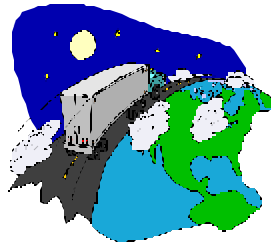


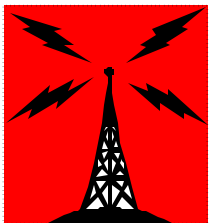
## DBHS MOVES TO NEW BUILDING

The Division of Behavioral Health Services is moving. As of July 7, 2003 our new address and phone number will be:



**Behavioral Health Services**  
**150 North 18<sup>th</sup> Avenue, 2<sup>nd</sup> Floor**  
**Phoenix, Arizona 85007**  
**(602) 364-4558**

## Edit Alerts



*An Edit Alert is a faxed and e mailed notice of system enhancements or changes. The Office of Program Support strives to ensure any system enhancements or changes are communicated to all program*

*participants in an accurate and reliable manner. Edit Alerts will be distributed when the information is first made available and again with the following monthly publication of the Encounter Tidbits.*

## AHCCCS Pend Code P015

DBHS has been notified by AHCCCS that encounters pending for error code P015 (Service type invalid for uniform billing form) will require no intervention from the RBHA to correct at this time. Due to the edit not performing properly, please refrain from attempting to correct encounters pending for

this error code until the issue is resolved. Per AHCCCS, encounters pended for this error code will be excluded from sanctions in the interim.

## Edit Error Corrections

### Admit Hour is Later Than Discharge Hour

Error code U450 – Research has revealed the most common mistake is to use the value “00” as the default when reporting interim bill types X12, X13, X22 and X23. The value “00” is midnight. The discharge hour should be blank if the patient status is “30” (still a patient). Using the example below, the discharge hour “00” incorrectly indicates the patient was discharged prior to the admit hour.



<u>BEG DOS</u>	<u>ADM HR</u>	<u>END DOS</u>	<u>DIS HR</u>
05/31/2003	11	05/31/2003	00

### Provider Not Eligible For Category of Service on Service Date

Error code P330 – encounters will pend for edit P330 when the provider is not eligible to bill for the designated category of service on the date the service was provided. RBHAs should ensure the provider has the appropriate COS prior to submitting the encounter. Refer to AHCCCS PMMIS reference screen PR035 “Provider category of service” to verify the providers COS.

**Top 5 Pended Encounters (June 2003)**

R600	4,229
P295	3,340
Z720	2,168
P353	1,017
P330	779

<b>TOTAL</b>	<b>11,533</b>
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**Error Code Counts by RBHA**

Error Code	RBHA ID	Count
R600	08	2,810
R600	26	1,002
R600	27	184
R600	15	166
R600	03	46
R600	23	21
<b>R600 TOTAL</b>		<b>4,229</b>
P295	08	3,284
P295	26	54
P295	15	2
<b>P295 TOTAL</b>		<b>3,340</b>
Z720	08	2,153
Z720	26	12
Z720	03	2
Z720	15	1
<b>Z720 TOTAL</b>		<b>2,168</b>
P353	08	585
P353	23	409
P353	26	17
P353	15	6
<b>P353 TOTAL</b>		<b>1,017</b>
P330	08	775
P330	15	4
<b>P330 TOTAL</b>		<b>779</b>
<b>Grand Total</b>		<b>11,533</b>

**DBHS NT Server Upgrade**

The DBHS NT server has been upgraded. The new server can be accessed by using one of the following IP addresses: 159.36.28.91 or 159.36.19.91

**Reminder...** The new AHCCCS pended encounter Deletion and Approved Duplicate file format is effective August 1, 2003 with the August pend cycle. A test is recommended using the old file and new file formats by the July 2003 Pend Cycle. Once the new file format is implemented, incomplete records (all fields are required), records with invalid reason codes, records that cannot be matched to pend records, and records that are not in the new file format will be rejected. Rejected records will be written to an exception file and distributed to the RBHAs via the NT server. If there are reason codes that need to be added to the original list, please submit them to Carol Perez as soon as possible for review by OPS. If you have any question regarding the new file format or process, please contact Carol Perez at (602) 553-9059 or (602) 364-4706 (effective 07/07/03).

**Data Validation Update**

Even though we are in the middle of the Data Validation Study for Contract year 19 (10/01/2000 through 09/30/2001), the Study for Contract year 20 (10/01/2001 through 09/30/2002) quickly approaches. AHCCCS informed DBHS in late May the target date to get Contract year 20 underway is in June of 2003. DBHS has not received notification from AHCCCS to date, but expects the first letters will arrive soon. As a reminder, the first request from AHCCCS will be for the RBHAs to provide AHCCCS with the PCPs for clients chosen in the Data Validation Study.

On June 30, 2003 the new Data Validation Manager, Rhonda Burgess, will host a teleconference to meet and greet DBHS Data Validation counterparts. DBHS will be organizing Data Validation Workgroups with the RBHAs in an attempt to clarify some of the confusing issues associated with this process.

### Enrollment Report Changes

The RBHAs will continue to receive hard copies of the enrollment error reports through August 1<sup>st</sup>. All enrollment error reports after that will be received by the RBHAs electronically.

### Corporate Compliance

To be in compliance with 42 CFR 438.608, ADHS/DBHS has designated Stacy Mobbs as the new Fraud and Abuse Compliance Officer effective July 1, 2003. One of the first functions of the Compliance Officer will be to establish a Compliance Committee by August 1, 2003.

The regulation stipulates all Medicaid contractors and sub-contractors have a mandatory compliance program, supported by other administrative procedures, that is designed to guard against fraud and abuse. It is to be effective no later than October 1, 2003.

### Office of Program Support Staff Updates

Shameeka Johnson (OPSS RBHA Encounter Representative) has resigned from state service. Shameeka's last day with the unit was June 20, 2003.

We are pleased to announce Michael Carter has accepted the position of RBHA Encounter

Representative and will now be reporting to Kevin Gibson. Michael will be the Representative working with NARBHA and PGBHA and will be a great addition to the RBHA team staff.

Likewise, we are pleased to announce Stacy Mobbs has accepted the position of Fraud and Abuse Coordinator/Compliance Officer. Stacy, who will now be reporting to Rhonda Burgess, will continue to work with the TRBHAs through some of their existing issues.

Congratulations and welcome to both Stacy and Michael!

The following is a current list of the RBHA Encounter Representatives and their assigned RBHAs. The list is effective June 21, 2003:

NAME	RBHA	PHONE #
		Prior to 07/07/03 Effective 07/07/03
Javier Higuera	Value Options EXCEL Group	(602) 553-9085 (602) 364-4712
Eunice Argusta	CPSA 3 CPSA 5	(602) 553-9132 (602) 364-4711
Michael Carter	NARBHA PGBHA	(602) 553-9075 (602) 364-4709

***Some people might say, "Who would want to be 90?" And I say, "Anyone who is 89."***

***~Phyllis Diller***